**How to register?**

* Fill out the reader registration form, available at

 <https://opac.wsb.torun.pl/registration>

* Within 21 days of registration, visit the Library to activate your library account (please remember that after this period, your account expires).

**The online Library catalogue enables you to:**

* search for the materials by authors, publication titles, and topics
* simultaneously search within library resources and electronic databases
* access the online catalogue 24/7
* order and reserve books
* access to the on-line library account, thanks to which you can:
* check the status of your account in the Library;
* extend the time limit for returning books;
* learn more about library penalties;
* receive reminders of your return dates and completed orders to your e-mail inbox.

**You have access to electronic databases in the Library and throughout the University.**

**You will find them on the Library website, in the RESOURCES tab:**
<https://www.wsb.pl/torun/strefa-studenta/biblioteka/zasoby>

**How to use electronic resources at home?**

* Go to: <https://www.wsb.pl/torun/strefa-studenta/biblioteka/zasoby>.
* Select a database - after clicking the link, the login window will appear.
* Log in with the same login and password you use to log in to the library catalogue.

**How to use the Reading Room?**

In the Reading Room, you can:

• use expert literature

• scan fragments of books and articles

• use computers

• use the wireless internet (wi-fi).

* **Loan Desk – what do you need to know?**
* We rent books for four weeks.
* You can borrow 10 titles at the same time.
* Four weeks are over, and you still need your books? Don't worry, we can renew your order. We can do this up to five times. All you need to do is contact us:
	+ in person;
	+ by phone, call 056 66 09 201
	+ via email, at biblioteka@wsb.torun.pl
	+ or do it yourself online using your own library account.

**Remember that …**

* we will renew your books unless they have been held in reserve;
* if you do not return the materials on time, we will charge a fee of PLN 0.30 for each day of delay per copy;
* after graduation, don’t forget to settle the circular.